General Guidelines for Waterline Easement Boundary Plats Checklist
jw 08-10-04

Upon receiving an easement plat, please check. Inspectors Engineering Dept.:

- ☐ 1. Does it show the Waterline Easement boundary?
- ☐ 2. Does the Easement scale 20 feet in width?
- ☐ 3. Has it been reviewed by an inspector? Corrected, then recorded and dated?
- ☐ 4. Was it signed, sealed, and dated at the Register of Deeds office?
- ☐ 5. Does it have Waterline Easement Plat Referenced? P.B._____ Pg._____
- ☐ 5. Was it signed, sealed, and dated by the surveyor?
- ☐ 7. Does it have the tentative street names, public/private and right-of-ways?
- ☐ 8. Does it require lot numbers, if so are they on the Plat?
- ☐ 9. Does it have the Sub-division name, lot numbers, addresses of lots, and phases on it?
- ☐ 10. Check the wordage for reference to 20-foot easement. If it states 10 feet total is wrong.
- ☐ 11. If it is part of another phase and that other phase is on the plat make sure the other phase is labeled correctly.
- ☐ 12. If the plat has to be revised after it is recorded there will need to be a revised easement document referring to the new plat book and page.
- ☐ 13. Does the 20-foot easement shown outside the limits of public right-of-ways?
- ☐ 14. Is the new waterline show in the center of the easement?
- ☐ 15. Does it show approximate location of service lines, and if applicable: meters, valves, and hydrants?
- ☐ 16. Is there any building adjacent to the easement?
- ☐ 17. If applicable, any other utility easement conflicts?
- ☐ 18. Is there bearings and distances around Waterline easement?
      If so, is the area of easement shown in square feet and acres.
- ☐ 19. If no bearings and distances, have this "Intent Statement"
      "The intent of the plat is to convey a twenty (20) foot wide waterline easement, ten (10) feet each side of the existing lines and structures, to the City of Asheville for the maintenance of the water system."
- ☐ 20. City of Asheville project Number e.g. WPFY-03-04-001? _____-___-___-____
- ☐ 21. Does it have a Title e.g. "Waterline Easement for the City of Asheville